

Lindsey Wilson College

Kentucky Work Study

Monthly Time Sheet

Name of Employee/

KWS Student: _____ SS#: _____

Work Site: _____

Address: _____

Employer FID#: _____ Pay Period for Month of: _____

Date/Hours Worked

Date/Hours Worked

Date/Hours Worked

1. _____

15. _____

29. _____

2. _____

16. _____

30. _____

3. _____

17. _____

31. _____

4. _____

18. _____

5. _____

19. _____

Total Hours/ Pay per Hour
_____ / \$ _____

6. _____

20. _____

7. _____

21. _____

Please round all times to the
nearest 1/4 hour and check all
totals before signing.

8. _____

22. _____

9. _____

23. _____

10. _____

24. _____

Return completed time sheet to
Ashley Miller, Career
Services Office, **on or before the**
2nd of the month.

11. _____

25. _____

12. _____

26. _____

13. _____

27. _____

14. _____

28. _____

Any late time sheets will not be
reimbursed until the following
month.

Signature of Student: _____

Signature of Supervisor/Employer: _____

Lindsey Wilson College, Attn: Career Services

210 Lindsey Wilson Street

Columbia, KY 42728

Office: 270-384-8065 Fax: 270-384-8434